

Please determine which police division you live or work in before completing this form. Go to [In Your Neighborhood](#) for a list of divisions and neighborhoods.

In Your Neighborhood

LETTER OF AGENCY (Trespass Arrest Authorization) San Diego Police Department

Reminder: This form must be renewed every 6 months. Thanks!



Police Division

Start Date

Expiration Date

Sign and remit to:
Western Division
5215 Gaines Street, San Diego, CA 92110
(619)692-4800
FAX: (619) 692-4867
SDPDWestern@pd.sandiego.gov

Business Name

Office Use Only
File ID Number

Last Name First Name M.I.

I am the (Select one) Owner Owner's Agent Person in lawful possession of the property

Business/Property Located at:

Address (Street)
City/State Zip Code
Home Phone Business Phone
FAX Number Parcel No.
San Diego River Bed Properties Only

Recently I have experienced problems at my property (Select all that apply)

Urinating Defecation Littering Drinking Illegal lodging Other

This activity affects me in the following way:

The property is (Select one): Apartment Business Private Home Vacant Lot

On-Site Contact Address Phone

I authorize the San Diego Police Department (SDPD) to act as my agent for the purposes of enforcing all laws against any person found on the property without my consent or without lawful purpose.

I certify that the property listed above is (Select applicable sections):

Closed to the public
 Closed to the public, and posted as NO TRESPASSING (602 P.C.)
 Open to the public, between the hours of and

I authorize the SDPD to ask unauthorized persons to leave the property. If they refuse to do so, or return thereafter, I authorize the SDPD to act as my agent for the purposes of enforcing any law violations on the property. My agent or I will cooperate in the prosecution of persons for these offenses. I understand this letter is valid for a maximum period of SIX MONTHS and it is my responsibility to renew the letter at that time if the need exists.

Emergency Contact, Not Owner or Owner's Agent Home Phone Cell Phone
Pager Other Phone

Signature/Print Date