



# 34th ANNUAL OCEAN BEACH STREET FAIR & CHILI COOK-OFF FESTIVAL<sup>SM</sup> INFORMATION AND RULES SATURDAY, JUNE 22, 2013

## GENERAL INFO

The Ocean Beach Street Fair & Chili Cook-Off Festival is a **family oriented** event filling three blocks with vendors selling arts, crafts, merchandise and foods. Five stages will provide music and entertainment all day.

## SCHEDULE

**Fair Hours: Saturday June 22, 2013 , 10 A.M. - 8 P.M.**

## SETUP

- 6:30 A.M. - All vendors must have their vehicles off the street no later than 8:30 A.M. *Absolutely no vehicles on street during fair.*

## BREAKDOWN

- MUST BEGIN AT 8 P.M. NO SALES AFTER 8 PM.**
- No early departures**

## MERCHANDISE

OBMA/Street Fair Committee shall be the sole judge as to whether an item is suitable according to the general rules and regulations of the Ocean Beach Street Fair.

- NO** - Stolen merchandise, firearms, ammunition, alcoholic beverages, or drugs/paraphernalia products.
- NO** - Material unsuitable for family viewing.
- NO** - Merchandise with the words "Ocean Beach Street Fair & Chili Cook-Off Festival, "OB Street Fair", or any other variation thereof.

***Vendors offering such merchandise for sale will be removed from the event immediately.***

## OPERATIONS

- The committee reserves the right to change or substitute vendor spaces for the good of the fair and to allow multiple vendors of the same or similar items. **Exclusivity is not guaranteed.**
- There will be absolutely **NO REFUNDS** once you have been accepted as a vendor.
- Each vendor is responsible for their own insurance, licenses, and permits. Food vendors MUST send their **current** San Diego County Health Department permit applications and fees to the Street Fair Committee upon acceptance as a vendor. **If the merchandise vendor doesn't have liability insurance, we may be able to provide it for an additional charge of \$20. Food vendors must provide their own liability insurance.**
- All vendors who are required to have resale numbers are responsible for collecting sales tax.
- OBMA** assumes no responsibility for any loss, damage, injury, or claim.

## PROVISIONS: ELECTRICITY, WATER, TRASH & TENTS

The Fair **DOES NOT** provide electricity or water. Large trash dumpsters are provided at the Fair site and smaller receptacles will be placed along the street.

- Vendors must provide everything** including tents, chairs, tables, electricity, water or individual trash cans for their space.
- All safety and fire regulations must be observed.**
- Each vendor is responsible for cleanup of their space. If area isn't cleaned, deposit will not be returned and vendor may not be accepted into the fair in future years.**  
*(Note: Food vendors must see Vendor Chair for specific instructions on trash removal &/or return of cleaning deposit check).*
- Generators** may be used if they are **very quiet** and if they can be located where they are safe for the public (cords taped to the street) and do not bother other vendors.
- Electrical Cords** must be heavy-duty commercial grade and must be taped down to street with duct tape.
- Tarps, flags or signs** must be no more than **12 ft. from the ground (2 ft. above tarp.)** We reserve the right to have tarp or sign removed if not secure.

## PARKING

- For the security of **vendor vehicles**, the gates to the vendor parking lot will be locked at 10 A.M. and unlocked at the close of the Fair. Pedestrian access to vehicles will be available.
- Limited parking (one space per vendor)** is available for vendors on a first come, first served basis. There is absolutely no guaranteed parking.
- Vendor vehicles parked in the vendor parking lot must display **official Parking Pass** in front window. Vehicles not displaying the official Parking Pass will be towed from the area at the vehicle owner's expense.

## APPLICATION INFORMATION

*WHAT TO INCLUDE.*

- COMPLETED application.** *Incomplete applications will not be considered.* Be as specific as possible on description of booth and merchandise. Be sure to indicate whether or not you have **liability Insurance**. If you do not, please **add \$20** to your booth fee.
- Photos of booth and merchandise/food to be sold.** *Photos will not be returned.*
- Two self-addressed, stamped envelopes** for Fair confirmation and cleaning deposit.
- Payment in full.** MONEY ORDERS/CASHIERS CHECKS ONLY. No personal or business checks will be accepted. **Applications will not be considered unless payment is included.**
- Separate Cleaning Deposit Check for \$50.** **Do not include this amount in booth rental check.** Cleaning deposits will be returned a maximum of 30 days after Fair closes if spot is left trash free.
- Refunds.** Before May 1st, a **\$40 processing fee will be charged for cancellations. No refunds after May 1, 2013.**

## ACCEPTANCE/SPACE ASSIGNMENT

- Food Vendors space location will be first come, first served per the **postmark** on the application. Once booths have been assigned, vendors cannot request changes to booth location.
- Space assignments and package with directions, Fair rules and regulations, etc., will be mailed on or before **June 1<sup>st</sup>.** **Keep this packet, you will need it on Fair day at Check In.**
- If you have not been accepted into the fair, your money order/cashier's check will be returned by June 1st.

## WHERE TO MAIL:

**Ocean Beach MainStreet Association**  
**Attn: Vendor Coordinator, P.O. Box 7990, San Diego, CA 92167**  
**Phone: 619-224-4906 FAX: 619-224-4976**  
**Email: info@OceanBeachSanDiego.com**  
**Web site: OceanBeachSanDiego.com**

## BOOTH SPACE FEES

<u>Merchandise Vendors--10 x 10</u>	<u>Fee</u>	<u>+Insurance</u>
Application postmarked by <b>March 15, 2013:</b>	<b>\$ 320</b>	<b>+\$20</b>
Application postmarked by <b>March 31, 2013:</b>	<b>\$ 345</b>	<b>+\$20</b>
Application postmarked by <b>April 30, 2013:</b>	<b>\$ 385</b>	<b>+\$20</b>
<u>Corporate/National Vendors - -10 x 10 FEE</u>	<u>+Insurance</u>	
Application postmarked by <b>March 15, 2013:</b>	<b>\$ 695</b>	<b>+\$20</b>
Application postmarked by <b>March 31, 2013:</b>	<b>\$ 725</b>	<b>+\$20</b>
Application postmarked by <b>April 30, 2013:</b>	<b>\$ 755</b>	<b>+\$20</b>
<i>(include a separate check/money order for additional \$50 per space for refundable cleaning deposit)</i>		
<u>Food Vendor--15 x 15</u>	<u>Fee + Sink Charge</u>	
Application postmarked by <b>March 15, 2013:</b>	<b>\$ 565</b>	<b>+\$70</b>
Application postmarked by <b>March 31, 2013:</b>	<b>\$ 600</b>	<b>+\$70</b>
Application postmarked by <b>April 30, 2013:</b>	<b>\$ 625</b>	<b>+\$70</b>
<i>(include a separate check/money order for \$50per/space refundable cleaning deposit)</i>		

Food Vendors must provide own liability insurance

FOR OFFICE USE ONLY		Office use only	CHECK LIST FOR OFFICE USE	
Booth Number(s) _____	Date Received _____		Deposit Rec'd _____	Health Permit Rec'd _____
# of Booth Spaces _____	Date Notified _____	Liability Insur. Policy Rec'd _____	Sink Charge for Food Vendors _____	
Amount received \$ _____ MO# _____		Application Complete _____	Confirmation Sent _____	
Category _____ <i>(ex.: food*, non-food merchandise, information only)</i>	OR \$20 rec'd _____	Deposit Returned _____		
Liability Insurance Policy # _____	OR \$20 rec'd _____			
Name of Insurance Carrier _____	Exp. Date _____	Cleaning Deposit Received \$ _____		
Food Vendor Health Permit # _____	Exp. Date _____	Sink Charge \$ _____		

**34th ANNUAL OCEAN BEACH  
STREET FAIR & CHILI COOK-OFF FESTIVAL<sub>SM</sub>  
2013 VENDOR SPACE APPLICATION FORM FOR SATURDAY, JUNE 22, 2013**



Name of Business/Organization \_\_\_\_\_

Applicant's Name \_\_\_\_\_

Address \_\_\_\_\_ Email Address: \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Phone ( ) \_\_\_\_\_

Your Email Address (Please print clearly) \_\_\_\_\_

Number of Spaces Requested \_\_\_\_\_ Non-Food\* \_\_\_\_\_ Food \* \_\_\_\_\_ Do you want the same booth as last year? \_\_\_\_\_

**Space Fee Enclosed \$ \_\_\_\_\_ NO REFUNDS AFTER May 1, 2013 \_\_\_\_\_ (Initial)**

**Add \$20 for Liability Insurance if you do not have it \$ \_\_\_\_\_ No tarp or sign will be more than 12 ft. tall from ground \_\_\_\_\_ (initial)**  
**If you have your own insurance:**  
**\*Liability Insurance Policy # \_\_\_\_\_ Carrier: \_\_\_\_\_ Exp. Date \_\_\_\_\_**

**Regular Vendor Clean-Up Deposit (\$50 per space) \$ \_\_\_\_\_ Food Vendor Clean-Up Deposit (\$50 per space) \$ \_\_\_\_\_**

**Specific description of booth and all product lines to be sold (Food vendors list all food items to be sold - photos must be included)  
 Items not listed will be prohibited. Please be thorough.**

*You must enclose 2 stamped, self-addressed #10 envelopes with your space application form.*

**Food applications must include your current health permit attached and your liability insurance attached. Food permits will be checked for authenticity. (Remember, Food Vendors must provide their own Liability Insurance.)**

**Dear Applicant:**

Your application will be considered ONLY after you have completed this form and signed below. **INCOMPLETE APPLICATIONS WILL NOT BE CONSIDERED.** Once a Vendor has been accepted, there will be absolutely NO REFUNDS of vendor fees after May 1, 2013. The **No Refund Policy** includes situations in which the event is canceled as a result of factors beyond the control of the Event organizers, including but not limited to, war, terrorist act, natural disaster, or order of any Civil or Military Authority. Such situations are beyond the control of the Event organizers and Vendors accept the risk of loss in such a situation. The Event will NOT be canceled because of rain.

The applicant agrees that herein stated is an accurate description of materials and literature to be displayed and sold, and that the Ocean Beach MainStreet Association (OBMA)/Street Fair Committee shall be the sole judge as to whether or not those materials are suitable for family viewing, or in keeping with the general rules and regulations of the Street Fair.

The applicant agrees that it is his/her responsibility to carry appropriate insurance. He/she agrees that the OBMA/Street Fair Committee will not be held liable for legal damages.

The OBMA/Street Fair Committee, a nonprofit corporation, assumes no responsibility for any loss, damage, injury or claim arising out of the participants acts or omissions in the Ocean Beach Street Fair & Chili Cook-off Festival. The applicant hereby agrees to hold the Association/Committee, the Directors and Members harmless from any claim arising out of the applicants entry, acts, or omissions in said Street Fair & Chili Cook-Off Festival or any accident, injury or damage involved therein, including but not limited to attorney fees and court costs.

I have read the above and agree to the terms and agree to abide by the rules & regulations stated on the information sheet.

**Company or Organization:** \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**WHERE TO MAIL: Ocean Beach MainStreet Association , Attn: Vendor Coordinator, PO Box 7990, San Diego, CA 92167  
 Phone number: 619-224-4906**

# Vendors (non-food only) One-Day Insurance Coverage Application

Ocean Beach Street Fair & Chili Cook-Off Festival

June 22, 2013

## **IMPORTANT NEW INFORMATION:**

**This Is Not A Binder.** This Is Information For One-Day Insurance Coverage

All vendors must either carry their own Liability Insurance or purchase One-Day Insurance Coverage through the OBMA's insurance. If you have your own insurance, please provide us with the information requested on the middle of page 2\* of this packet.

## **APPLICANT INFORMATION:**

Name: \_\_\_\_\_

Doing Business as: \_\_\_\_\_

Applicant is --  Sole Proprietor  Corporation  Partnership  
 Joint Venture  Other \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Telephone (\_\_\_\_\_) \_\_\_\_\_ Fax Number (\_\_\_\_\_) \_\_\_\_\_

## **UNDERWRITING INFORMATION:**

Type of Product Sold/Handled/Displayed: *(Please be thorough)*

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\*\*\*\*\***Please attach any pamphlets, brochures if available.**\*\*\*\*\*

**ELIGIBILITY IS NOT GUARANTEED:** *Sale of Beverages (no beer, wine, liquor), Flowers, Art-work, Clothing, Jewelry, Novelties and Souvenirs are usually acceptable. ANYTHING OUT OF THESE CATEGORIES MUST BE SUBMITTED FOR REVIEW. Food Vendors must supply their own liability insurance and submit it with their application.*

**Cost:** *\$20 in addition to your Booth Space Fee. Please include \$20 when you send in your Booth Space Application and your payment by money order or cashier's check. If you are not approved for insurance coverage, your \$20 will be refunded to you.*



Please return the One-Day Insurance Coverage application  
and any other documents by mail to:

Ocean Beach Mainstreet Association  
Attn: Vendor Chair  
PO Box 7990  
San Diego, CA 92167

**For Questions:**  
Call: 619-224-4906  
Email:  
info@oceanbeachsandiego.com